

Carbon Reduction Plan template

Supplier name

Stephen Buss Environmental Consulting Ltd

Publication date

8 February 2026

Commitment to achieving net zero

Stephen Buss Environmental Consulting Ltd is committed to achieving net zero emissions by 2040.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2025

Additional details relating to the baseline emissions calculations:

This is the company's first estimate of baseline emissions.

Baseline year emissions:

Emissions	Total (tCO2e)
Scope 1	0.1
Scope 2	0.0 (already on a renewable tariff)
Scope 3 (included sources)	(minimal*)
Total emissions	0.1

* In accordance with PPN 06/21, the organisation has considered Scope 3 greenhouse gas emissions relevant to its activities. As a home-office-based consultancy, Scope 3 emissions are limited and arise primarily from:

Purchased goods and services, principally IT equipment and low-volume office consumables

- Upstream emissions associated with energy use for home working, where premises are not owned or directly controlled by the organisation
- Digital and cloud-based services, including data storage, online collaboration platforms and video conferencing
- Waste generation, mainly end-of-life IT equipment and minor office waste
- Business travel, which is infrequent and minimised through remote delivery
- Employee commuting emissions are negligible due to home-based working arrangements.

Given the scale and nature of the organisation, Scope 3 emissions are currently assessed on a qualitative and materiality-based basis, in line with PPN 06/21 guidance for SMEs. Management measures include a remote-first delivery model, extended IT replacement cycles, responsible procurement and recycling of equipment, digital-only workflows, and avoidance of unnecessary travel. Scope 3 emissions will be reviewed periodically and quantified where they become material to service delivery.

Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **0 tCO2e** by **2030**. This is a reduction of **100%**.

Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented. The measures will be in effect when performing the contract.

- 100% renewable electricity tariff for home working (if not already in place)
- Remote-first delivery as default; business travel avoided unless essential
- Extended IT replacement cycles (repair rather than replace; minimum 4–5 year lifecycle)
- Digital-only delivery (no printing, posting, or physical reports)

Future carbon reduction initiatives

Residual emissions that cannot be eliminated will be addressed through the purchase and retirement of high-quality, verified carbon offsets, enabling the organisation to achieve Net Zero emissions. This approach is proportionate to the scale of the organisation and consistent with the requirements of PPN 06/21.

Cease trading by 2040 (retirement)

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹³ and uses the appropriate government emission conversion factors for greenhouse gas company reporting.¹⁴

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.¹⁵

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:



Date: 8 February 2026